

Swinburne Student Association Off-Campus Event

Day Trips & Tours Program: Attendee Code of Conduct Agreement

All attendees are required to read, understand and follow this Attendee Code of Conduct Agreement. The below terms of agreement are based on SSA Policy and are upheld under the Swinburne Student General Misconduct Regulations, which apply to Swinburne Student Association events regardless of on campus or external nature. Students who do not agree to this Attendee Code of Conduct Agreement will not be able to attend the Off-Campus Event.

<https://www.swinburne.edu.au/about/policies-regulations/student-general-misconduct>

Behaviours

- All Swinburne students attending an off-campus event within the Day Trips & Tours Program are required to behave in a way that assures a positive event experience for all and accords with University values, as well as SSA Policy. Participants will contribute to the prioritisation of inclusivity and safety for duration of the off-campus day trip, for all fellow members.
- Attendees will follow directions from event staff and refrain from any form of behaviour that may be perceived as intimidating, harassing, threatening, unlawful or otherwise cause fear for a person's safety.
- Attendees will respect the rights of others to enjoy the off-campus day trip free from discrimination and harassment (including sexual harassment).
- Attendees will treat others, including other staff and students, with respect, dignity, consideration, and courtesy.

Occupational Health & Safety

- Participants will not display acts of bullying, aggression or violence, and will act safely, not endangering others.
- Participants will not possess weapons or any object that may cause harm to another or one's self.
- Participants will not bring or consume alcohol or illegal drugs throughout the course of the off-campus day trip.
- Any incidents including first aid and grievances must be reported immediately to SSA Event Staff present on the day of off-campus day trip.

Expectations & Accountability

- Participants recognise that for the duration of the day trip, SSA Event Staff hold duty of care for all attendees.
- Participants will comply with the law, and in all their dealings with others behave honestly and ethically and respect individual privacy.
- Participants will refrain from disrupting the delivery of the event experience of other participants.
- Participants will not intentionally damage or misuse the property of the University, event premises or any other person.
- Participants will conduct themselves in a manner that is not detrimental to the University's reputation.

Any breach of this Attendee Code of Conduct Agreement will be reported to SSA Staff and General Manager, and appropriate corrective action will be taken. This may include expulsion from off-campus events at the participant's expense and student disciplinary action.

By agreeing to these terms, attendees acknowledge their commitment to Swinburne's Student General Misconduct Regulations, which apply to Swinburne Student Association events of both internal and external nature.