

SECTION 3: PREVIOUS PROGRESS REVIEW OR PROBATION STATUS

A. If you have previously received show cause notification, provide details here.

If you previously failed to meet conditions you must explain why.

B. If you have not had to show cause before simply write:

"I have not had to show cause previously."

SECTION 4: ADDITIONAL INFORMATION THAT MAY ASSIST THE PANEL

Example 1: your ideal outcome or your future plans...

Take a Leave of Absence to resolve issues

Enrol part-time or reduce study load

Continue studying full time with coaching

Example 2: your goals and aspirations, demonstrating your passion for Swinburne and your chosen course...

What motivates you to put in the work and meet academic progress requirements?

Why are you taking this course?

What are your career goals?

Have you completed a number of units successfully demonstrating that you are capable of being a successful student?

SECTION 5: EVIDENCE

Your submissions must be supported by evidence, examples include:

- ◆ Appointment confirmations
- ◆ Letters from Swinburne enrolment team
- ◆ Tenancy agreement
- ◆ Medical letter
- ◆ Death certificate
- ◆ Statutory declaration (these are written statements that are legally binding. This is useful for when you do not have any other evidence)
- ◆ Employment documents
- ◆ Police reports

In exceptional circumstances, you may be able to submit evidence after the submission deadline. Please arrange to obtain it ASAP and advise when it will be available in your application.

REGISTER WITH ADVOCACY TO HAVE AN ADVOCATE REVIEW YOUR SHOW CAUSE SUBMISSIONS AND EVIDENCE BEFORE YOU LODGE THEM

CLICK HERE, FILL OUT YOUR DETAILS AND ATTACH YOUR DRAFT SUBMISSIONS.

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